## Jamie Kirk Individual Portfolio 2

## Summary

For part two of this project my involvement was limited more to the documentation and plan rather than development. Zach picked up a lot if not all of the development work in the latter half of the project. The majority of the project was written by Zach in PHP with the database being developed through the PHP admin panel and then converted to two MySQL tables.

Nicola took the lead on the majority of the document control as well. I was assisting Nicola where possible.

## Item 1 – Document revision and control (Git submission)

I assisted in some of the creation and drafting on project documents. Our document process initially started on Google drive with all the team members contributing to any documents that are created. Once this process has occurred the document is then exported out of Google drive due to tidy up any formatting issues that are experienced in the export. This final .docx document is then posted onto our group social media platform as a word document and all team members review the document before the file is uploaded to Git by myself.

Other than the project content which is pushed up to the Git via Zach when he was developing the rest of the team projects Git documents are handled by myself.

## Item 2 – Business communication

I played a large role in the communication between the client and developer teams. Most meeting were led by myself with most project demonstrations being conducted by myself.

## Item 3 – Assist Malavika in the creation of the test cases

I assisted Malavika in the creation and troubleshooting process with some of the test cases. Malavika created a number of test cases for Selenium.

## Item 4 – Review letter and Release two/Burndown chart

I assisted in the creation of the Review letter and the Release two documentation. As mentioned earlier, Nicola did create a lot of the content with for these sections but I assisted in the final draft and burndown chart creation.

The final burndown chart showed the entire project deadlines and milestones being meet well within their projected timelines.

## Item 5 – Final presentation

I played a large role in the final presentation to the client for our project. Zach lead the majority of the Technical questions throughout the presentation with myself and Nicola handling the rest of the business orientated questions.